

# National School Lunch Program

Bulletin

[EED NSLP Bulletin Web Page](http://education.alaska.gov/tls/cnp/NSLP9.html)

***Child Nutrition Programs***

*Finance & Support Services*

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To: Local Educational Agencies Date:  January 8, 2021

From: Elizabeth Seitz, NSLP Program Coordinator Bulletin: 2021-05

***LEAs are required by regulation to keep Bulletins, Instructions, and USDA Policy Memorandums for reference and to apply immediately the appropriate instruction to agency programs. Call Child Nutrition Programs if you need further clarification.***

## USDA Policy, Information, & Implementation Memos

Food Nutrition Services (FNS) Response to [COVID-19](https://www.fns.usda.gov/disaster/pandemic/covid-19) web page (including all Extension memos)

* COVID-19: Child Nutrition Response #71 Nationwide Waiver of Food Service Management Contract duration in the National School Lunch Program and Summer Food Service Program
* SP-05-2021 Q&As Relating to the Nationwide Waiver to Allow Summer Food Service Programs and Seamless Summer Option Operations during School Year 2020-2021 #4

## Additional Topics

* AKSNA Annual Conference
* 2021 Summer Food Service Program (SFSP) Annual Training
* Commodities Survey for SY2022
* CNP-Web and Primero Edge User Authorizations

## Resources

* Ask AK CNP Anything
* Transitional Menu Planning Tool
* Food Safety Protection Manager Training On-line
* ***NEW*** ELearning course- Preparing for an Administrative Review for School Nutrition Programs
* ***Updated*** Food Buying Guide
* Listserv

## Grant Opportunities

* ***None at this time***

## USDA Policy, Information & Implementation Memos

**COVID-19: Child Nutrition Response #71 Nationwide Waiver of Food Service Management Contract duration in the National School Lunch Program and Summer Food Service Program** *Sponsors: This USDA Policy Memo extends the allowability for School Food Authorities (SFAs) to extend current Food Service Management Company contracts thru June 30, 2022.*

* **SP-05-2021 Q&As Relating to the Nationwide Waiver to Allow Summer Food Service Programs and Seamless Summer Option Operations during School Year 2020-2021 #4**

*Sponsors: This USDA Policy Memo Q&A has answers to many of the questions we have been asked over the past few month and then some.*

* **Food Nutrition Services (FNS) Response to** [**COVID-19**](https://www.fns.usda.gov/disaster/pandemic/covid-19) **web page to view all USDA Policy Memos**

*Sponsors: This web page lists all the USDA Policy Memos, National Waivers, Waiver Extensions, and Q&As distributed by USDA on the COVID-19 pandemic.*

## Additional Topics

* **AKSNA Annual Conference** Alaska School Nutrition Association will be holding their annual conference by Zoom this year on the afternoons of **January 26-28, 2021**.  The agenda will be posted soon on their website at [https://aksna.org/events/](https://urldefense.com/v3/__https:/aksna.org/events/__;!!J2_8gdp6gZQ!8r9KMNl3Au-8ZODPlzCdsiZDrFN0FfXx08SD27jeTyPOhBl9RCN7BWBqZagjf9JGalk$).  Registration is required but AKSNA has waived the registration fee this year; please click find the registration forms at:  [https://fs20.formsite.com/RexVVo/vojqfyzi7z/index.html](https://urldefense.com/v3/__https:/fs20.formsite.com/RexVVo/vojqfyzi7z/index.html__;!!J2_8gdp6gZQ!8r9KMNl3Au-8ZODPlzCdsiZDrFN0FfXx08SD27jeTyPOhBl9RCN7BWBqZagjF-olxpw$) to register.  Zoom links will be sent to registrants closer to the conference date.
* **2021 Summer Food Service Program (SFSP) Annual Training**

Interested in sponsoring a summer food meal program? Annual State Agency training is required for all new and returning sponsors of the USDA Summer Food Service Program. The following training dates will be offered in Spring 2021:

* + - Distance-delivery trainingfor all new and returning sponsorswill be held **Wednesday, March 31, 2021 8:30 AM – 4:30 PM**.
    - Distance-delivery training forschool district sponsors only, new and returning, will be held on **Thursday, April 1, 2021 1:00 PM – 4:30 PM.**

School districts may attend either training and are not required to attend both sessions.

Non-school district sponsors must attend the **March 31st** session.

Please contact Jennifer Cherian at [jennifer.cherian@alaska.gov](mailto:jennifer.cherian@alaska.gov) to register for either training.

Distance-delivery login, dial-in information, and training materials will be sent via email to all registered participants prior to training dates.

* **Commodities Survey for SY2022 opens February 12, 2021 in CNP Web**

We plan on opening the Program Year 2022 (School Year 2021-2022) survey on February 3, 2021 in CNPWeb.  The survey will close on **March 5, 2021**.   This will be the only opportunity for your agency to order direct and Fee for Service (FFS) processed commodities for SY22.

Please remember that all processed commodities have a Fee for Service (FFS) price per case.  If you do not want to be charged a processing fee per case, please do not order on the Processing Survey.

An email broadcast will be sent out to all sponsors on February 3, 2021 announcing that the survey is open in CNPWeb and sponsors can begin the ordering process for SY22.

For those who are unfamiliar with the survey and ordering process, a training workshop will be held during the weekly **NSLP Roundtable Zoom Call on Wednesday, February 3, 2021 at 2:00 p.m.**

During the Roundtable Zoom call we will demonstrate how to do the survey, and will answer any questions regarding the process.   Please contact **Sue Lampert at 907-465-8710** or email [susan.lampert@alaska.gov](mailto:susan.lampert@alaska.gov) if you have any questions.

* **CNP-Web and Primero Edge User Authorizations** Child Nutrition Programs (CNP) assigns a user name and password to nutrition and education staff when a User Authorization form is completed and submitted to CNP when access is needed for the claiming system (CNP-Web and Primero Edge), as part of the staff’s job duties. These forms state:

*“I will not share my user name and password in order to maintain the integrity of the data. If another user uses the CNP Web or Primero Edge under my user name and password and provides false information, I understand that I will be responsible for the information supplied to CNP.*

*I will notify the CNP immediately if my user name and password have been compromised. CNP will give me a new user name and password.*

*If I no longer need access to the CNP Web, I understand that it is my responsibility to submit a form to end access.”*

CNP staff have been noticing quite a number of user names and education staff that are sharing their user names and passwords which is **NOT ALLOWED**. When this occurs CNP staff will immediately turn off that user name’s access and that staff will be required to obtain a new user name and password. If this behavior continues we may be forced to deny access to the CNP-Web and Primero Edge for those staff members. Please be sure you are not sharing your user names with other staff. If a new member needs access they must submit a User Authorization form located on our web page:

[CNP-Web Access](https://education.alaska.gov/cnp/nslp3)

[Primero Edge Access](https://education.alaska.gov/cnp/primero)

If you have any questions regarding this requirement you may contact me at [Elizabeth Seitz](mailto:Elizabeth.seitz@alaska.gov) (Elizabeth.Seitz@alaska.gov) or 907.465.8709 or [Debbie Soto](mailto:Debbie.soto@alaska.gov) (Debbie.soto@alaska.gov) or 907.465-8712.

## Resources

* **Ask AK CNP Anything** We created a helpful pdf for your use that might help answer many of the questions folks have about which program may work best for them NSLP or SSO/SFSP. You can find this under the October Bulletin at: <https://education.alaska.gov/cnp/nslp9>
* **Transitional Menu Planning Tool** Start planning now to be prepared for the fall. Service style may change but your menus and products can stay the same.

By planning a quality transitional menu now, you will be prepared for any service style. USDA has this great New tool for your use. You can view or download this tool from the following link: <https://education.alaska.gov/cnp/nslp9> under the August bulletin.

* **Food Safety Protection Manager Training On-line** If you are in need of Food Safety training to meet your Professional Standard training requirements you can check out this great ICN on-line training.

<https://alwaysfoodsafe.com/food-protection-manager?state=Alaska&county=All%20counties%20(Todos%20los%20condados)#productBoxes>

* ***New*** **ELearning course- Preparing for an Administrative Review for School Nutrition Programs** This training overviews the administrative review process for School Nutrition Programs (SNP). The Administrative Review process occurs on a 5-year review cycle and incorporates both off-site and on-site activities. The Administrative Review process ensures program integrity and compliance with federal law and regulations in the operation of the National School Lunch and School Breakfast programs.

**Part 1** discusses the general overview of the review process and more in-depth information about the Access and Reimbursement section.

**Part 2** reviews the Nutrition Quality/Meal Pattern and Resource Management review sections.

**Part 3** addresses General Program Compliance and Other Federal Program Reviews sections to assist sponsors in being successful.

To register for this training and many more go to: Alaska Department of Education & Early Development [eLearning](https://eedelearning.asentialms.com/).

* ***Updated* Food Buying Guide** USDA has finally released the updated Food Buying Guide to help nutrition staff with understanding when purchasing foods, such as how much is in a #10 can of peaches or the number of portions you get from 20 pounds of ground beef. You can download the [Food Buying Guide](https://foodbuyingguide.fns.usda.gov/Appendix/DownLoadFBG).
* **Listserv**- Did You Know? Alaska Child Nutrition Programs has a listserv. The purpose of the listserv is to provide information and updates on the USDA Child Nutrition Programs, including the National School Lunch Program, the Child and Adult Care Food Program, and the Summer Food Service Program.

To receive all of the hottest news and updates from Alaska Child Nutrition Programs, Subscribe to ak\_child\_nutrition\_programs by filling out the form found here: [Alaska Child Nutrition Programs ListServ](http://list.state.ak.us/mailman/listinfo/ak_child_nutrition_programs).

You will receive a confirmation link via email which you should click to complete your subscription.

## Grant Opportunities

* ***None at this time.***

**Calendar of Upcoming Events**

**DATE: EVENT:**

**Jan. 29th Afterschool Snack or At-Risk Meal Programs self-monitoring first review should be done**

**Feb. 1st Verification of Household Application Process and Verification Summary Report must be submitted**

**April 1st SRM must be submitted for all CEP districts, however currently a monthly SRM is mandated**